

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Inventory Transactions (Staff recommends approval).

REQUESTED ACTION: Please authorize the following inventory transactions:

☐ Work Session (Report Only)

DATE OF MEETING: 9/25/12

☒ Regular Meeting

☐ Special Meeting

CONTRACT: ☒ N/A

Vendor/Entity: _____

Effective Date: _____

Termination Date: _____

Managing Division / Dept: _____

Financial Services

BUDGET IMPACT: _____

☐ Annual

FUNDING SOURCE: _____

☐ Capital

EXPENDITURE ACCOUNT: _____

☐ N/A

HISTORY/FACTS/ISSUES:

Per the Sumter County Board of County Commissioners Tangible Personal Property Policy, section IV Property Transfers and Surplus Property (2) (b.).

The request for the Board is to approve the inventory transactions as noted below:

<u>Description</u>	<u>Asset Tag #</u>	<u>Custodian</u>	<u>Action</u>
UPS	CC-43-IS	Information Technology	Dispose Junk
Pentium 2.8Ghz Computer	CC-49-PARK	Park	Dispose Junk
Dell PowerEdge 2850 Server	CC-5-CTAD	Court Administration	Dispose Junk
Computer	CC-1-FORC	Force	Dispose Junk
Color Printer	CC-312-R&BO	Road & Bridge Office	Dispose Junk
Laser Fax	CC-284-R&BO	Road & Bridge Office	Dispose Junk
Dell Computer	CC-309-R&BO	Road & Bridge Office	Dispose Junk
Dell Computer	CC-325-R&BO	Road & Bridge Office	Dispose Junk
Dell Computer	CC-317-R&BO	Road & Bridge Office	Dispose Junk
18" Monitor	CC-299-R&BO	Road & Bridge Office	Dispose Junk
Large Wooden Desk w/hutch	CC-131-TRAN	Transit	Transfer to VSO
Small Wooden Desk	CC-240-TRAN	Transit	Transfer to Housing